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DD/S 72-2715

10 JUL 1972

MEMORANDUM FOR: [REDACTED] D/CO 25X1A

SUBJECT : FY 1973 and FY 1974 Position and Fund Control Figures

1. The attached fund and position control figures are approved for your Office for FY 1973 and FY 1974. The FY 1973 figures constitute your fund and personnel authorizations for operating purposes. Figures for both years will be used in preparing the FY 1974 Budget when instructions for preparation of Office Estimates are forthcoming from O/PPB.

2. You are authorized, during FY 1973, to promote employees to the extent that your career service grade authorizations will allow, or up to 25 percent of the General Schedule position strength in your FY 1973 ceiling, whichever is lower.

3. Temporary fund authorization for FY 1973 is effective 1 July 1972, and allotments will be requested as soon as you advise the DD/S Plans Staff [using Form 2670] as to how your fund authority should be divided between funds and property requisitioning authority. These allotments should be considered as total funding for FY 1973. There is no "hold-back."

4. The Executive Director-Comptroller requests that, as a hedge against potential Congressional reductions to our FY 1973 appropriation, he be notified before major new projects involving construction or sizable equipment purchases are undertaken. He also requests that components with R&D funds defer as much lower priority work as is possible until the technical panels of the R&D Board have had an opportunity to make their reports. Instructions regarding reprogramming of FY 1973 funds will be issued shortly, but we may expect that the application of each Office's resources as reported monthly through the budgetary reports will be scrutinized much more closely by O/PPB.

DWES
10/9/72

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DATE 10 JULY 1978 BY [Signature]

(Insert date or stamp)

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5. It is essential, therefore, that each component make timely and accurate adjustments to the accounting and budgetary systems. We expect the NY 1973 budget figures will be automatically reported as the new "Operating Budget" column of the Trend Reports after Office Estimates are submitted. Thereafter, adjustments should be made to reflect all changes so that each month's report reflects the actual planned distribution of resources.



Robert S. Wattles
Acting Deputy Director
for Support

25X1A

Att.
Position and Fund Control Figures